









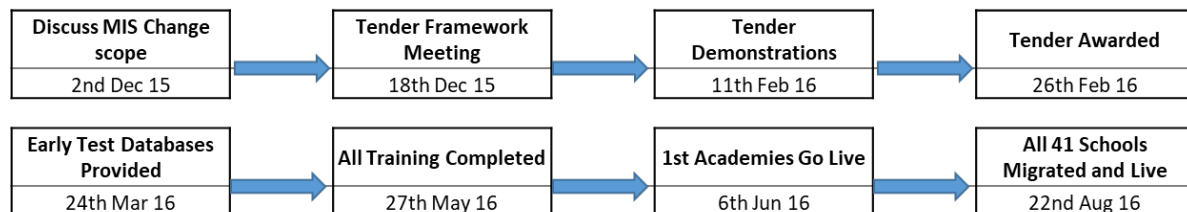
## Migration and Implementation

At the time of the project, the migration of data for the Federation was for 40 schools plus one shared 6<sup>th</sup> form. Due to contractual complications with their existing MIS providers (Facility CMIS and Capita SIMS), the Federation needed to complete all migrations during the 2015/2016 academic year, ready for the start of the academic year in 2016/2017.

This was an ambitious plan, with only 3 full months between the awarding of the contract to the first batch of 6 schools going live on Bromcom.

The first benefits to both parties was the low staffing resources that were required. Because of Bromcom's proven migration process (demonstrated during the tender demonstrations where one school with 10+ years of data was migrated in full, in 24 hours) the Federation's Head of Data & MIS was able to manage the project management and BAU with only a central team of 3 people.

A project timetable was quickly agreed between both parties, and every effort went into ensuring that every deliverable was realised on time.



After the awarding of the tender, Bromcom were able to provide early versions of migrated data for all 41 schools. This consequently enabled the Federation and their academies to quickly check for errors in migration, perform any data cleansing that was required and use 'real' data for all staff training.

Training was delivered by Bromcom in 10 key functional areas across 10 days. Each academy provided 1 super user to each session along with a further 2 colleagues dependant on the functional area that was being covered. This approach ensured that key staff members were trained on all aspects of their day to day roles, and that a super user existed at both academy and Federation level.

Federation staff delivered on site training to all teachers on the morning of go live in Monday morning staff briefings. Such is the ease of Bromcom's UI/UX\*, a 15-minute training session was all that was required. A combination of Federation designed and Bromcom's own user manuals were also provided to all staff to supplement learning to help embed the system further.

It was agreed that the migration of academies would be done in blocks of 6 at a time with a backup copy being taken on a Friday evening and go live occurring on Monday week.

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\* UI/UX stands for software characteristics relating to User interface and user experience.









